

DRAFT

Altmar - Parish - Williamstown Central School District
Regular Business Meeting (Thursday, March 9, 2023)
APW District Office Conference Room

Members present

Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

Others Present

Naomi Ryfun, Superintendent; Susan Thorp, Clerk Pro Tem; Lorrie Burrows, Assistant Superintendent of Operations and Finance; Patrick Vrooman, Director of Personnel and Instruction; Dawn Cooley, Elementary Principal; Danielle Wheeler, Elementary Assistant Principal; Erin Dupree; Valerie Wade; Stephanie Huebner; Lisa Lagowski; Amy St. Croix, Director of Special Education; Sue Phillips

Meeting called to order at 6:10 PM

1. VISION, MISSION, & CORE VALUES

1.01 Vision, Mission & Core Values

APW Vision Statement:

- Every learner prepared for their individual chosen path

APW Mission Statement:

- Because we believe in the potential of each student, we provide diverse opportunities and a competitive education for all learners

Our Core Values are:

- Integrity
- Achievement
- Care & Compassion
- Continuous Growth
- Safety for All

2. CALL TO ORDER, PLEDGE OF ALLIGIANCE, ROLL CALL

2.01 Call to Order & Roll Call

Roll Call:

Shawn Clark	P
Jamie Eipp	P
Michael Hale	P
Mark Mattison	P
Karen Oakes	NP
David Starkey	P
Brad Tanner	P

3. RECOGNITION

3.01 Bright Spots

Presented by Dr. Naomi Ryfun, Superintendent of Schools
Professional Development Day. Elementary in the newspaper for Read Across America, Crystal Reynolds and Robert Ocker were recognized by Assemblyman William Barclay for their work with Young Men's Academy and Empowering Young Women groups.

3.02 Retiree Recognition

The Board of Education recognizes and commends the following retiring staff member(s) for their dedication and years of service to the APW School District:

	Name	Effective	Position	Years of Service
1.	George Parker	June 30, 2023	JSBS Technology Teacher	28 Years
2.	Deborah Jean Landphere	September 29, 2023	ELEM Cleaner	36 Years

There is 64 years of school service between the two of them.

4. PRESENTATIONS & BOARD LEADERSHIP REPORTS

4.01 Superintendent & Board Leadership Reports

Dr. Naomi Ryfun NYA Blue Ribbon Commission
Shawn Clark - NYSSBA with a SEL Podcast
Dr. Naomi Ryfun - ESA Committee Report

5. FLOOR TO PUBLIC

5.01 Public Comment Section

No Comment

6. CONSENT AGENDA

Action, Minutes: 6.01 Minutes of Regular Business Meeting

BE IT RESOLVED, that the Board of Education hereby approves the minutes of the Regular Business Meeting of February 9, 2023.

Motion by Michael Hale, second by David Starkey.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

6.02 Treasurer's Reports

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, hereby accepts the January 2023 Treasurer's Reports as presented.

Motion by Michael Hale, second by David Starkey.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

6.03 Budget Transfer

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, hereby approves the following Budget Transfers for the Accounting Period 2022-2023:

Motion by Michael Hale, second by David Starkey.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

6.04 Committee on Special Education Recommendations

BE IT RESOLVED, that the Board of Education, hereby accepts the recommendations of the Committee(s) on Special Education for program implementation (CSE, CPSE)

Motion by Michael Hale, second by David Starkey.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

7. PERSONNEL

7.01 Non-Instructional Personnel Items

Be it resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Personnel Appointments as indicated by the attachments:

Item	Name	Action	Position	Rate and Term	Notes
1	Brittany Nicholas	Provisional to Probationary	Typist	Effective 04/01/2022-04/01/2023 52 week probationary term	Was not put on the BOE agenda once the typist exam was passed. Eligible List Date 04/04/2022
2	Cindy Daley	Permanent Appointment	District Treasure	Effective 01/31/2023	
3	John Lacelle Jr.	Permanent Appointment	Cleaner	Effective 03/13/2023	
4	Autumn Hardy	Permanent Appointment	Secretary to the Superintendent	Effective 01/19/2023	

Motion by Michael Hale, second by Mark Mattison.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

7.02 Faculty Personnel Items

BE IT RESOLVED, that the Board of Education upon the presentation and recommendation of the Superintendent of Schools, hereby approves the following faculty personnel items in accordance with the APW Faculty Association Agreement;

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the Faculty Personnel Section of the agenda, effective as indicated. BE IT FURTHER RESOLVED, that the person(s) listed below, appointed to the tenure area shown, holding valid New York State certification with the effective date, probationary period, and salary stated, that such person(s) shall be eligible for Tenure upon the completion of the probationary period subject to the Board's unfettered right to deny tenure and, to the extent required by Education Law Section 2012, the requirement that such person(s) receive at least three (3) effective APPR ratings within the four (4) years prior to consideration for tenure and do not receive an ineffective APPR rating in the final probationary year;

IT IS FURTHER RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to extend such probationary periods, in accordance with Education Law Section 3012, as may be deemed appropriate and with the agreement of the probationary appointee.

Item	Name	Action	Effective
1	0401	Probationary Appointment	7/1/2023-7/1/2024

Motion by Michael Hale, second by Mark Mattison.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

7.03 Spring Coaching Assignments

Be it resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching appointments:

Item	Name	Section	Sport	Title	Division	Level	Contract Rate	Notes
1	Allen Wert	Varsity	Baseball	Asst. Coach	Boys		Unpaid Position	
2	Shayne Bogardus	Modified	Baseball	Coach	Boys			Rescind
3	Shayne Bogardus	Junior Varsity	Baseball	Coach	Boys	2	\$5,850.00	

Motion by Michael Hale, second by Mark Mattison.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

7.04 Extra-Curricular / Co-Curricular Items

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, does hereby approve the following 2022-2023 Extra-Curricular Assignments to be paid in accordance with the APW Faculty Association Agreement:

Item	Name	Club/Activity	Contract Rate	Notes
1	Richard Haynes	Marching Band Director	\$7,100.00	Replacing William Patterson

Motion by Mark Mattison, second by Jamie Eipp.

Final Resolution: **Motion Fails**

Yea: David Starkey

Nay: Shawn Clark, Michael Hale, Mark Mattison, Brad Tanner, Jamie Eipp

8. NEW BUSINESS**8.01 Board Policy-2nd Reading**

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, hereby approves the 2nd reading of the following Board Policies; and further approves the revision/renumbering and/or replacement of said policies as indicated:

8702 - Animals in School (Therapy) - Removal of specific staff member position and name highlighted in the policy.

6220 - Temporary Personnel - Incorporate new language under Substitute Teachers section

8202 - Instructional Programs - 8202 Replace/Renumber 8240

8203 - Career and Technical Occupational Education - 8203 Replace 8220

8206 - Curriculum Development Resources and Evaluation - 8206 Revise/Renumber 8110

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

8.02 Set Date/Time Public Hearing & Vote

BE IT RESOLVED, by this Board of Education, that a Public Hearing of the qualified voters of the Altmar-Parish-Williamstown Central School District, Parish, New York shall be held on May 9, 2023 @ 6:00 p.m. in the APW Junior/Senior High School in the Town of Parish, New York, County of Oswego, State of New York. Voting on the propositions described in the Notice of the Annual School District Meeting hereinafter set forth shall take place on Tuesday, May 16, 2023 at the District Office Conference Room.

BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized to seek election officials and Chairperson for Public Hearing and Vote.

1. Notice of Annual School District Meeting 2023/2024 Budget Vote & Board Member Election

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

8.03 2023/2024 School Instructional Calendar

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of schools, does hereby approve the 2023/2024 School Instructional Calendar as presented.

1. BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, does hereby approve the 2023/2024 School Instructional Calendar as presented.

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

8.04 New Course Approval

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, hereby approves the proposal for the new course as presented.

1. New Course Approval - E-Sports

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

8.05 Transportation Student Transport Proposition #2

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, hereby approves the following proposition: Shall the Board of Education of the Altmar-Parish-Williamstown Central School District be authorized to purchase four student transport vehicles and three SUVs, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and expend a total sum not to exceed \$797,701.72 which is estimated to be the total maximum cost thereof, and pay for such vehicles by using \$797,701.72 from the District's Capital Reserve Fund – Buses.

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

8.06 Parish Library Proposition #3

BE IT RESOLVED, that the Board of Education, upon the presentation and recommendation of the Superintendent of Schools, hereby approves the following proposition:

Shall the sum to be raised by annual levy of a tax upon the taxable real property within the Altmar Parish Williamstown Central School District for the purpose of funding the Parish Public Library be increased by \$12,000 to the sum of \$48,000.00 annually?

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

8.07 Overnight Field Trip

Approval for the French program to go to Quebec, Canada March 21-24, 2024.

1. French program to Quebec, Canada

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

9. BUDGET ASSUMPTIONS AND GUIDANCE

9.01 Budget Development Information (Reports/Proposals)

1. Budget Workshop Update - Lorrie Burrows

10. DISCUSSION**10.01 Board Discussion Items**

1. Determine membership in NYSSBA, CNYSBA, OCSBA
Will continue membership as they add value to our Board.

11. INFORMATION ONLY**11.01 Business Office-Financial Reports**

1. Warrants 59,62, 63
2. February 2023 Claims Auditor Report

11.02 Information Only

- Enrollment Reports - February 2023
- Free/Reduced Lunch Report - February 2023

11.03 Upcoming Meetings/Announcements

APW BOE **Candidate Petition packets** available in District Clerk's Office beginning Wednesday, February 1st and due by April 17, 2023.

Committee Meetings March 23rd

All are welcome and encouraged to participate!

Committee	Start Time	End Time	Location	Board Members
Policy	4:00 p.m.	5:15 p.m.	JSHS Room 108	Brad Tanner, David Starkey, Jamie Eipp
Athletic	5:30 p.m.	6:15 p.m.	District Office	Brad Tanner, David Starkey, Jamie Eipp
ESA	4:30 p.m.	5:15 p.m.	District Office	Karen Oakes, Jamie Eipp, Michael Hale Jr.
Long Range Planning	5:30 p.m.	6:15 p.m.	JSHS Library	Shawn Clark, Mark Mattison, Michael Hale Jr.
Finance	6:30 p.m.	7:15 p.m.	District Office	Shawn Clark, Mark Mattison
Code of Conduct	5:30 p.m.			

Regular Meeting of the Board of Education

- April 13, 2023 Meeting at 6:00 p.m. - District Office Conference Room

12. EXECUTIVE SESSION**12.01 Adjourn to Executive Session**
7:06PM

BE IT RESOLVED, that the Board of Education enter into Executive Session to discuss:

Motion by Mark Mattison, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

12.02 Reconvene from Executive Session to Regular Session of the Board of Education Meeting
8:48PM

RESOLVED, that the Board of Education reconvene from Executive Session to the General Session of the Regular Board of Education Meeting.

The Board of Education will vote to enter executive session for the purpose of discussion:

- ☐ a. matters which will imperil the public safety if disclosed;
- ☐ b. any matter which may disclose the identity of a law enforcement agent or informer;
- ☐ c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- ☐ d. discussions regarding proposed, pending or current litigation;
- ☒ e. collective negotiations pursuant to article fourteen of the civil service law;
- ☒ f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ☐ g. the preparation, grading or administration of examinations; and
- ☐ h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.
- ☐ i. CSE/CPSE
- ☐ j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Motion by Mark Mattison, second by Jamie Eipp.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

12.03 Regular Meeting Adjournment
8:49PM

RESOLVED, that the March 9, 2023 Regular Board of Education Meeting be adjourned.

Motion by Jamie Eipp, second by Brad Tanner.

Final Resolution: Motion Carries

Yea: Shawn Clark, Michael Hale, Mark Mattison, David Starkey, Brad Tanner, Jamie Eipp

Respectfully Submitted by,

Autumn Hardy District Clerk